



Metis Memo



Metis is coming!

Welcome to Metis Memo, our new newsletter to keep all Home Office staff informed about the progress of the Metis Programme – our move to a modern cloud-based business system replacing Adelphi.

As with any IT rollout, there will be challenges around connectivity and usability as everyone gets used to the new system. Everyone in the Home Office will need to use the system, so we shall be working to make the transition from Adelphi to Metis as smooth as possible.

Parts of Metis are already live – We already use Metis for recording Goals and Performance on-line. Summer 2018 sees the next big step forward, with the roll-out of Metis for finance, procurement, and core HR services.

Metis is a pathfinder for doing something new, and which may be used by other Government departments. We are all learning - and at the same time lots of other people want to learn from us. In Metis Memo we will be sharing the challenges and successes along our Metis journey.

Nick McGrath Metis Programme Director

About the Metis Change Network



The Change Network is the link between the Metis Programme and each Directorate within the Home Office.

We are relying on the Change Network members' expertise to help with business readiness activities to support the transition to Metis, as our change network is the single most important asset we have to make this a success.

The Business Change team hold regular monthly calls to provide Change agents with updates on Metis that they can pass onto their teams.



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What Metis means for you

Metis will mean big changes to the way we all work, as we phase out Adelphi. We recognise that introducing any new system can be confusing at first. But Metis will bring benefits, including:

- ✓ **Increased automation** will lead to **changes being made faster** like changes to pay, so quicker to get people on payroll and action promotions
- ✓ **Work from anywhere:** Metis is designed '**mobile first**'. It will be compatible with phones and tablets so can be used on the go
- ✓ **Saves millions** for the Home Office in IT hardware and maintenance costs
- ✓ **Accessible:** a browser based system – it will be compatible with modern assistive technology products.
- ✓ **Improved support** channels for staff, including **live chat**
- ✓ **Reduced paperwork:** queries, approvals and evidence – like travel receipts, advice and authorisations – all captured easily within the transaction reducing the need for emails.
- ✓ **Provides modern analytical and reporting tools** that support our ambition to have the best finance function in Government, and support our HR transformation goals for managing talent and improving workforce planning.

Into the cloud...

Metis is a modern, cloud-based system, moving us from the days of multiple e-mails, files, individual transactions, and duplication...



...into a fully integrated on-line environment.

Need more info?

Visit our page on Horizon at <https://horizon.fcgs.gsi.gov.uk/section/adelphi-services/metis> or email us on metiscommunications@homeoffice.gsi.gov.uk

